COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
 Topic (one sentence description of the decision being sought) Who will take decision Give date or period within which decision is to be taken Directorate contact (include e-mail and telephone) 	 (5) Principal Groups/Organisations to be consulted before decision is made (6) Method of consultation (external only [if applicable]) 	 (7) Name of person(s) to whom representations can be made (e-mail/telephone) (8) When should they be made by (closing date) 	(9) List background documents submitted to Cabinet/Cabinet Member in respect of the decision (10) Is this information unrestricted or exempt? (11) Date first entered in Notice
KEY 2/20/21	(5) Not applicable	(7) Roger Walton, Strategic Director (Operations and	(9) Cabinet report and Inter-Authority Agreement between KCC and DDC
(1) Inter-Authority Agreement with Kent County Council for recycling and waste collection	(6) Not applicable	Commercial) – 01304 872420; roger.walton@dover.gov.uk (8) 24 August 2020	(10) Unrestricted (11) 1 May 2020
(2) Cabinet (3) 7 September 2020			
(4) Roger Walton, Strategic Director (Operations and Commercial) - roger.walton@dover.gov.uk; 01304 872420			

Brief Details of Item:

(Please provide information about the contents of this item and the reason for decision.)

To agree the Inter-Authority Agreement between Kent County Council and Dover District Council for recycling and waste collections.

Deadline for Item:

(Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)

Operational - agreement will need to be made prior to the current agreement between Kent Council and Dover District Council expiring in January 2021.